



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2018 – 2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Katholische Universität Eichstätt-Ingolstadt	D EICHSTA01	<u>Institutional Coordinator:</u> Thomas Grubauer Erasmus+ Institutional Coordinator, intoff@ku.de +49 8421 93 23456 <u>Departmental Coordinator:</u> Prof. Dr. Joost van Loon Chair of General Sociology and Sociological Theory Joost.vanloon@ku.de +49 8421 93 21254	http://campus.ku.de/studienangebot/
HRVATSKO KATOLIČKO SVEUČILIŠTE (CATHOLIC UNIVERSITY OF CROATIA)	HR ZAGREB15	<u>University Erasmus+ coordinator:</u> Dr. Hrvoje KEKEZ hrvoje.kekez@unicath.hr +385-1-37-06-625 <u>University Erasmus+ assistant coordinator:</u> Mrs. Maja Škovrc maja.skovrc@unicath.hr + 385 (0) 1 370 66 15	http://www.unicath.hr/mobilnost/erasmus

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies [total number of students per academic year]	Total number of months per academic year
D EICHSTA01	HR ZAGREB15	0314	Sociology	1 st , 2 nd , 3 rd	2 student x 5 months	10
HR ZAGREB15	D EICHSTA01	0314	Sociology	1 st , 2 nd , 3 rd	2 student x 5 months	10

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
D EICHSTA01	HR ZAGREB15	0314	Sociology	1 teacher, 1 week, 8 hrs	To be negotiated upon request
HR ZAGREB15	D EICHSTA01	0314	Sociology	1 teacher, 1 week, 8 hrs	To be negotiated upon request

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
D EICHSTA01	0314	German	English	if German B1 if English: B2	C1
HR ZAGREB15	0314	Croatian	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

D EICHSTA01: Students with walking disabilities may reach classroom hours and university facilities such as library and computer pools by elevators. Additional assistance for students with special needs can be provided if requested at least 6 months in advance at the International Office: intoff@ku.de

HR ZAGREB15:

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D EICHSTA01	Nomination deadline: 15 May Application deadline: 15 June	Nomination deadline: 15 November Application deadline: 15 December
HR ZAGREB15	Nomination deadline: 1 May Application deadline: 1 October	Nomination deadline: 31 October Application deadline: 20 February

2. The institutions will send their decision within 2 weeks after nomination.
3. A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Nature and termination of the agreement

The agreement is valid for the academic years indicated above and may be modified by simple letter, fax or e-mail signed by the institutional coordinator of the Erasmus+ programme or the head of international relations. Prolongation may be done in the same way. Termination of the agreement: At least one-year advance notice before the start of the following academic year is necessary for unilateral termination of the agreement. The start of the academic year is agreed upon to be Sept 1st. A termination by mutual consent is possible until Dec. 31st for the following academic year. In both cases, all students and staff who have already been admitted to bilateral exchange projects will be allowed to finish their projects as foreseen.

F. Information

1. Grading systems of the institutions

D EICHSTA01: 1.0, 1.3 = very good, 1.7, 2.0, 2.3 = good, 2.7, 3.0, 3.3 = satisfactory, 3.7, 4.0 = sufficient, 4.1 and worse = fail

HR ZAGREB15:

Grade	Numeric value	Percentage
izvrstan/excellent	5	90,00% - 100,00%
vrlo dobar/very good	4	80,00% - 89,99%
dobar/good	3	65,00% - 79,99%
dovoljan/fair	2	50,00% - 64,99%
nedovoljan/fail	1	0% - 49,99%

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D EICHSTA01	International Office, incoming@ku.de , +49 8421 93 23456	http://www.ku.de/en/international/incoming-study-with-us/double-degree-exchange-programs/visa-and-residence-permit/
HR ZAGREB15	University Erasmus+ assistant coordinator: Mrs. Maja Škovrc maja.skovrc@unicath.hr + 385 (0) 1 370 66 15	http://www.unicath.hr/mobilnost/erasmus

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D EICHSTA01	International Office, incoming@ku.de , +49 8421 93 23456	http://www.ku.de/en/international/incoming-study-with-us/double-degree-exchange-programs/health-insurance/
HR ZAGREB15	Mrs. Maja Škovrc maja.skovrc@unicath.hr + 385 (0) 1 370 66 15	http://www.unicath.hr/mobilnost/erasmus

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D EICHSTA01	International Office, incoming@ku.de , +49 8421 93 23456	http://www.ku.de/en/international/incoming-study-with-us/double-degree-exchange-programs/accommodation-in-eichstaett-ingolstadt/
HR ZAGREB15	hroje.kekez@unicath.hr Tel: +385-1-37-06-625	http://www.unicath.hr/mobilnost/erasmus

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature & Stamp ³
D EICHSTA01	Thomas Grubauer Institutional Erasmus+ Coordinator	20/11/2018	 Thomas Grubauer Erasmus + Hochschulkordinator Ostenstraße 26 85072 Eichstätt
HR ZAGREB15	Dr. Željko TANJIĆ Rector of Catholic University of Croatia	23/11/2018	 

³ Scanned signatures are accepted